

THE STANTON FOUNDATION

Memorandum of Understanding

This document is a Memorandum of Understanding (MOU) summarizing the understandings between the Stanton Foundation (“the Foundation”), -----, (“Faculty Member”), and -----, (“Department”) for support of the development of a new ----- (“Course”). The Course will be taught during the ----- term.

General understandings: As part of its mission to encourage the development of a next-generation of policy researchers and its goal to expand public understanding of nuclear issues, the Foundation provides grants for new and innovative courses focused on nuclear security policy issues. The Foundation is not an advocate of any particular perspective but only seeks to encourage rigorous and relevant policy analysis.

This MOU describes the framework within which the Foundation will provide support to the Faculty Member and to the Department for the development of a course that supports this mission.

The grant period begins on ----- and ends on -----.

1. Responsibilities of the Faculty Member:

- Send a mid-project report on the progress of the Course’s development to the Foundation.
- Make every effort to teach the Course with distinction.
- Provide a report following the completion of the Course, including information on initial and final enrollment, a copy of the final course syllabus, a copy of the final exam (if provision of such is consistent with departmental policies), student evaluations, and the Faculty Member’s own evaluation of the teaching experience. This report and these materials should be provided no more than 45 days following the completion of the Course.
- Commit to offering the course at least three times, as long as it is justified by student enrollment and evaluations.

2. Responsibilities of the Department:

- Identify a point of contact for the Foundation regarding any administrative and financial questions and reporting (name, address, phone number, and email). The Department should send this information to the Foundation as part of completing the MOU.
- Provide administrative support for payment of materials relating to the course as properly documented by the Faculty Member.
- Submit a final accounting of expenses incurred in creating and teaching the Course. This report should be provided no more than 45 days following the completion of the grant period.

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3. Responsibilities of the Foundation:

- Provide funds totaling ----- to cover the cost of developing the nuclear security course: -
----- for salary and salary-related costs and ----- for administrative costs.
- The Foundation will provide these funds in -----.

4. Other understandings:

The Faculty Member and the Department acknowledge that Teaching Assistants and outside speakers for the Course will not be funded by the Foundation after the initial year. The Foundation expects that the Faculty Member will seek other sources of funding for these continuing costs.

Finally, the Foundation does not, as a matter of policy, issue press releases or otherwise publicize its grants. Should the Faculty Member or the Department wish to do so, we ask that the Foundation be provided an opportunity to review any materials concerning Frank Stanton or the Foundation for factual accuracy.

Accepted on behalf of the Faculty Member:

Date

Accepted on behalf of the ----- and the Department:

Date

Accepted on behalf of the Stanton Foundation:

| | | |
|-------------------|-------------|------|
| Elisabeth Allison | Co-director | Date |
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| Andrew Weiss | Co-director | Date |
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