

# THE STANTON FOUNDATION

This document is a memorandum of understanding that summarizes the understandings between the Stanton Foundation (“the Foundation”), [FACULTY MEMBER NAME], [ACADEMIC TITLE], (“Faculty Member”) and the [NAME OF DEPARTMENT AND INSTITUTION], (“Department”).

**1. General understandings:** As part of its mission to encourage the development of a next-generation of policy researchers and its encouragement of broader public understanding of nuclear issues, the Foundation provides grants for new and innovative courses in nuclear security policy issues. The Foundation is not an advocate of any particular policy or perspective but only seeks to encourage careful policy. The purpose of this memorandum is to outline the process of support for the Faculty Member to develop a new nuclear security course in the Department. The Foundation will provide support to the Faculty Member and to the Department for the development of this course.

## **2. Responsibilities of the Faculty Member**

The Faculty Member shall:

- Provide the Foundation with a timeline for completing the nuclear security course.
- Provide an outline and a list of the course’s objectives to the Foundation prior to beginning the detailed development of the course.
- Send a mid-project report on the progress of the course’s development to the Foundation. The due date of this report shall be specified in the timeline.
- Provide a report following the completion of the course including information on enrollment, student evaluations, and their own evaluation.
- If justified by student enrollment and evaluation, offer the course at least three times.

The Department shall:

- Identify a point of contact for the Foundation regarding any administrative and financial issues.
- Provide administrative support for payment for materials relating to the course as properly documented by the Faculty Member.
- Submit a final accounting of expenses incurred at the conclusion of the academic year.

## **3. Responsibilities of the Stanton Foundation.**

The Stanton Foundation shall:

- Provide a stipend of about \$35,000 to the Faculty Member to cover the cost of developing the nuclear security course (time spent and materials) and about \$10,000 to cover (as required) course materials, visiting lecturers, and similar course enhancements.
- Provide a payment of \$5,000 to the Department to cover indirect costs associated with the course development.

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The Stanton Foundation does not, as a matter of policy, issue press releases or otherwise publicize its grants. Should the Department or the University wish to do so, we ask that the Foundation be provided an opportunity to review any materials concerning Frank Stanton or the Foundation for factual accuracy.

We look forward to the creation of an exciting new course.

Accepted on behalf of the [Faculty Member] and [the Department]

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Name	Title	Date
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Accepted on behalf of the Stanton Foundation

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Name	Title	Date
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